



**TRUMAN**  
LIBRARY  
INSTITUTE

## RESEARCH GRANT APPLICATION Deadline: April 1 and October 1

Research Grant applications must include the following: (1) copy of your curriculum vita (no more than three pages); (2) a description and justification for the project, not to exceed 5 pages in length with double spaced, 12-point font (competitive proposals will evidence a clear understanding of the existing research in the field and how the proposed work adds significantly to that body of literature, demonstrate both an analytical as well as descriptive grasp of the project, and explore the centrality of the Truman Years to the proposed project; (3) "a list of specific collections and box numbers at the Harry S. Truman Library which you expect to consult; (4) two letters of reference, sent directly to the Truman Library Institute by persons familiar with your academic or scholarly work (including, when appropriate, the project advisor). Reference letters must be received by the announced deadline and may be accepted via e-mail if sent directly to the Grants Administrator from the referring individuals.

*Please Type or Print*

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Applicant's Citizenship (please check):  United States  Other: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Education:

Institution

Degree

Date Awarded

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employment – Current Position or Occupation: \_\_\_\_\_

Institutional Affiliation, if any: \_\_\_\_\_

Product of research (check all that apply):

Book  Ph.D. Dissertation  MA Thesis  Article  Other \_\_\_\_\_

Title of Research Project: \_\_\_\_\_

\_\_\_\_\_

Name of Truman Library archivist contacted by applicant: \_\_\_\_\_

Estimated dates at Truman Library – Start: \_\_\_\_\_ End: \_\_\_\_\_

**Guidelines:** Grants of up to \$2,500 are awarded biannually and are intended to enable graduate students, post-doctoral scholars and other researchers to come to the Harry S. Truman Library for one to three weeks to use its collections. Awards are to offset expenses incurred for this purpose only.

**Eligibility:** Graduate students and post-doctoral scholars are particularly encouraged to apply, but applications from others engaged in advanced research will also be considered. Preference will be given to projects that have application to enduring public policy and foreign policy issues and that have a high probability of being published or publicly disseminated in some other way. The potential contribution of a project to an applicant's development as a scholar will also be considered. An individual may receive no more than two Research Grants in a five-year period.

**Deadlines:** April 1 and October 1. The Committee will notify applicants in writing of its decision approximately six weeks after these dates.

**Budgets:** Budgets are calculated on the following basis: (1) \$75 for any night spent in Independence to cover lodging, meals and incidental expenses (Lodging and M&IE); (2) airfare based on the best advance coach fare available; (3) \$100 allowance for photocopying. The cost of in-town ground transportation (including rental car fees) will not be reimbursed.

**End-of-Grant Reporting Responsibilities:** Grantees will provide the Institute a copy of any thesis, dissertation, and/or published work based in part on grant-funded research at the Truman Library.

**JOHN K. HULSTON SCHOLARSHIPS** – The spring round of Research Grants includes one John K. Hulston Scholarship, which provides up to \$2,500 to support research on a single topic at multiple research facilities, one of which must be the Harry S. Truman Library and Museum. Applicants should include a detailed project budget outlining additional repositories to be consulted and how materials at those repositories fit into the larger project.

**Yes, I wish to apply for a Hulston Scholarship.** The additional required attachments are included with my application.

**Total Funds Requested (up to \$2,500):** \$ \_\_\_\_\_ (provide detail below)

Transportation to/from Truman Library (check one):  Airfare \$ \_\_\_\_\_ -or-  Car \$ \_\_\_\_\_  
(Mileage reimbursement for those driving personal vehicles is the current IRS mileage rate. In-town rental car fees are not reimbursable.)

Per Diem: Number of nights spent in Independence, Missouri @ \$75 per diem: \$ \_\_\_\_\_

Photocopying: (\$100 maximum): \$ \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Application packets may be mailed, e-mailed or faxed to:**

Lisa Sullivan, CFO/CAO

Truman Library Institute, 5151 Troost Ave., Ste. 300, Kansas City, MO 64110

Phone: 816.400.1216 | Fax: 816.400.1213 | Email: [Lisa.Sullivan@TrumanLibraryInstitute.org](mailto:Lisa.Sullivan@TrumanLibraryInstitute.org)

Please refer research questions to [truman.reference@nara.gov](mailto:truman.reference@nara.gov).

\*\*\*\*\* TRUMAN LIBRARY INSTITUTE USE ONLY BELOW THIS LINE \*\*\*\*\*

Date Received: \_\_\_\_\_ Archivist's Evaluation and Comment: Days/Feet: \_\_\_\_\_